

Computer Classes outcome report 1st level

April 2010 to May 2010

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The 1st cycle of Bienestar Basic level computer classes started in the second week of April 2010; the response of the residents of Bienestar properties has been very successful. We served 6 adults in this cycle.

The residents were glad that computer classes would be provided for free. 95 % of them had never taken any computer classes, according to the assessment test that we did at the beginning of each class. (Please see the attached test with the results of the pre and post test)



The classes started at Montebello Apartments; we did a 6 week class, each Tuesday 7:00-9:00 PM for 6 residents (Residents were from Montebello, Sierra West and Reedville Apartments)

All of these residents were able to learn basic computer skills, including:

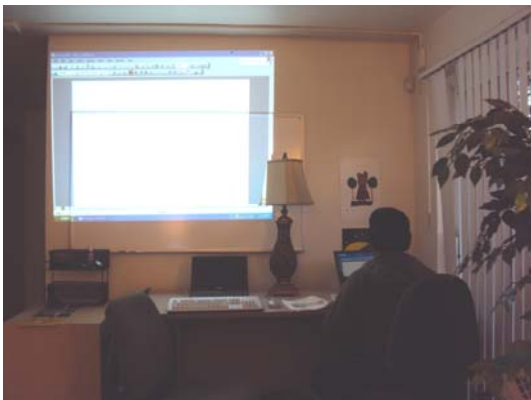
Parts of the computer, basic information about Hardware/Software, Word processing (they

were able to create a letter and a flyer) Internet, Each person was assisted in setting up an e-mail address.



The students were very fast learners now they are ready and looking forward to take the Intermediate level class.

As a coordinator and teacher of the computer classes I'm so excited about the benefits provided by Bienestar's programs and to see how they are helping our community.



COMPUTER LITERACY ASSESSMENT 1st Level

This report reflects how many people out of 5 had general knowledge in computer, word processing and internet. On the pre and post test.

General Knowledge	Pre Test	Post test
1. Can you name at least one input and one output device?	2	4
2. Do you know what RAM stands for and how much your computer has?	0	3
3. Do you know what an "icon" is and what to do with it?	1	5
4. Do you know how to use your mouse to "drag an item"?	1	5
5. Do you know how to search for a file on your computer?	2	4
6. Do you know what a modem is used for?	0	3
7. Do you know how to open up more than one computer program at a time and how to move quickly between them?	0	3
8. If you have a program on a diskette or a CD, do you know how to tell a computer to RUN it?	0	2
9. Do you know how to reboot your computer?	0	4
10. Do you know the acceptable form for a filename?	0	2

Word Processing	Pre Test	Post test
1. Do you know what a font is?	2	4
2. Do you know how to cut and paste a block of text?	0	5
3. Do you know how to change margins in a document?	0	2
4. Can you use a spell checker?	0	2
5. Do you know what the clipboard does?	0	3
6. Do you know how to create a table in a document?	0	3
7. Do you know how to tell your word processor to number the pages of your document?	0	2
8. Do you know how to use a mouse to click, hold and drag over a block of text?	0	3
9. Do you know what templates and wizards are and how to use them?	0	2

Internet	Pre Test	Post test
1. Do you have an email address?	0	5
2. Have you ever used a browser like Internet Explorer or Netscape to visit the World Wide Web?	0	5
3. Can you locate three major search engines?	0	4
4. If you found a website on the web that you liked, do you know how to save that site so you can easily return to it?	0	3
5. Do you know what a computer virus is and how to avoid them?	0	4